

MAY 9, 2022

A regular meeting of the Sidney Public Schools Board of Trustees was held at 5:30 PM Monday, May 9, 2022, at the Administration Office on posted notice by the clerk. Present were Trustees Ben Thogersen, David Setiz, Lisa Gorder, Randy Iversen, Kelly Dey, Josh McGahan, Jon Marker and Alex Villegas. Also in attendance were Superintendent- Brent Sukut; District Clerk- Nicki Beyer, Assistant Business Manager- Tracy Click, High School Principal- Carl Dynneson, Middle School Principal- Ashley Copple, Special Ed Director- Michelle Monsen. West Side Principal- Sharri Vandall and Central School Principal- Sara Romo. Absent were: High School Assistant Principal- Danny Coryell and Curriculum Director- Thom Barnhart.

At 5:30 PM, Chairman Thogersen called the meeting to order and welcomed all community members attending or on conference call in. Mr. Thogersen stated an opportunity for community comment on non-agenda items would be provided at the end of the meeting.

COMMITTEE REPORTS:**- FINANCE COMMITTEE**

5/2/2022

Ben Thogersen

- * Reviewed March Financial Reports, Investment Report, ASB Report and April Claims
- * Reviewed 2022-2023 EBMS/JPT health/dental insurance premiums and United Heritage premiums for Life, Supplemental Life and Vision
- * The District is working with Electricland on possible updates to Intercom/Bell Rotations. Current plans are to update West Side and the Middle School this summer with the other two schools next year
- * Phone Service with Vonage is set to begin 6/1/22 with the Administration Office and school building offices set up first. Technology staff are currently working on phone programming
- * Continue to work with area businesses who are interested in sponsoring basketball shot clocks at the Middle School and the High School. Advertisements will not be allowed on the shot clocks
- * Reviewed 2022-2023 Montana High School Association (MHS) dues, concussion and catastrophic insurance coverage is on the Consent Agenda
- * Discussed salary increase for Drivers' Education Instructors. The committee recommends the 5% salary increase with a proposal to also increase student fees from \$275 to \$300. This item will be on the Consent Agenda
- * 2022-2023 K-9 Detection Contract was also reviewed and is on tonight's agenda
- * Discussed a resolution on the agenda tonight declaring an emergency due to the snow storm April 12-14. This resolution excuses one day and sets forth what the District needs to do to meet accreditation hours. Classified staff cannot be paid for those days not worked per Board Policy
- * Reviewed the 2021 through 2023 agreement for GASB 75 valuation services with Actuaries Northwest. This is an audit requirement

- BUILDINGS & GROUNDS

5/2/2022

Jon Marker

- * Superintendent Sukut provided updates on the following building issues:
 - o Central: Johnson Controls HVAC system conversion change orders with updates have been submitted; The sink/cabinet has been replaced in Albertson/Monsen's room
 - o High School: Nothing new on the HS Gym Heater or HS Weight Room AC; The 400 wing HVAC issues have been fixed, the boiler replacement is also complete as is the PA system update by Electricland
 - o West Side: Playground camera has been installed; The committee also reviewed a quote from Top Gun Floorz for carpet replacement at West Side
 - o Middle School: No update on west entrance stair replacement; The replacement boiler arrived and will be installed over summer break; Replacement cameras have been installed
 - o All Schools: Information was provided on the request for proposals for District Property/Liability Insurance; Technology continues to work on specifications for the intercom system. Plans are to work with Electricland on this venture as it does not appear that it needs to be bid
 - o Administration: McKinistry has billed for the design phase of the HVAC system but will not bid any more unless the Board decides to continue with the process which has gone from an estimated cost of \$360,000 to \$1,300,000. Quotes for shelving needed for Administration Office storage in the basement were reviewed
 - o City Projects: Mr. Sukut and Mr. McGahan met with the City regarding the project by the High School. The City discussed project phases. The Trustees have agreed to 50% of the cost up to \$130,000. No final cost has been provided and the District is awaiting the decision by the City regarding project timeline

- CURRICULUM & POLICY

5/2/2022

Josh McGahan

- * Labor Management Committee has not met since February
- * Mr. Sukut, Mr. Barnhart and High School Administration/Counselors met with Miles Community College in an effort to get the nursing/health pathway underway
- * Mr. Dynneson provided a handout with a list of novels that will be utilized under the new English curriculum. It is the intent of the English Department to have the curriculum ready for adoption in June
- * Mr. Sukut discussed an out-of-district attendance agreement for a kindergarten student from Brorson that is on the agenda this evening
- * Reviewed the Board Policies up for first reading tonight
- * 2022-2023 Student Handbook updates will be presented in June
- * The administrators and Kelly Dey met in April to finalize the Strategic Plan. Currently, the plan is in production and will be given to the Trustees prior to distribution to the public

- PUBLIC RELATIONS & PERSONNEL

5/2/2022

Kelly Dey

- * Reviewed Vacancies, Transfers and Resignations
- * New Hires are on the Consent Agenda tonight
- * 2022-2023 Classified Staff contract renewals are on the agenda this evening
- * Assistant Coaches, Middle School Coaches and Elementary School Coaches for winter sports were discussed

SUPERINTENDENT’S REPORT AND ADMINISTRATORS’ REPORTS:

- **WRITTEN ADMISTRATOR REPORTS FROM:** Mrs. Vandall, Mrs. Romo, Mrs. Copple, Mr. Dynneson/ Coryell, Mr. Barnhart and Mrs. Monsen

- **ENROLLMENT:**

- o West Side – 343; Central – 268; Middle School – 298; High School – 388 = TOTAL 1297

- **CALENDAR OF EVENTS FOR MAY**

- **DISTRICT PROJECTS:**

CENTRAL SCHOOL:

- o All agreements have been signed for the Johnson Controls HVAC/Interface Upgrade

HIGH SCHOOL:

- o Gym heater replacement with potential air conditioning estimated cost at \$100,000- nothing new
- o Weight room air conditioning estimated cost \$7000- nothing new

MIDDLE SCHOOL:

- o Greg Vannatta and Marv Schulz are working with the stat on the west entrance stair replacement

WEST SIDE SCHOOL:

- o Library carpet replacement with carpet tiles with bid from Top Gun Floorz of \$14,412.50. Includes principal’s office. Currently checking on the presence of asbestos

ALL SCHOOLS:

- o IT is working with Electricland on the intercom system replacement at West Side and the Middle School
- o Vonage contract signed for phone service to begin June 1, 2022

ADMIN BUILDING:

- o Requested RFQ from six state approved ESCO firms due on Friday. Three declined to participate and one proposal has been received from McKinstry

- **MAY STAFF HIGHLIGHTS:**

- o Classified Staff: Central Special Education Paraprofessional – Kim Wenzel
- o Certified Staff: Central Special Ed Teacher- Justine Klempel

- **DISTRICT STRATEGIC PLANNING UPDATE:**

- o Met 4/29/22 to complete the final phase. Plan is currently being edited and will be considered for adoption in June and then provided to all community stakeholders
- o Noted that West Side recently hosted a Career Fair with local people attending to provide information on their careers. Mr. Sukut explained how this event ties the community and schools together as part of the District’s Strategic Plan

- **JOB OPENINGS:**

- o Reviewed District openings and new hire recommendations
- o Reviewed the transfer of Tawnie Tribbey from MS Alternative Ed to Grade 1
- o Reviewed the following resignations:
 - Jean Barnhart – Grade 3 Teacher at the end of 2021-22
 - Laura Clark – High School Special Education Aide at the end of 2021-22
 - Virginia Meng – West Side Special Education Aide

- Harry Owezarek – High School Assistant Girls Basketball Coach
- Kayla Rushing – High School Assistant Girls Basketball Coach
- Staci Slack – High School Math Teacher at the end of 2021-22
- Kim Wichman – Central School Special Education Teacher at the end of 2021-22

STUDENT REPRESENTATIVE REPORT: Sophie Peters & Jacqueline Gonzalez

- Track and Softball updates
- State Music festival and upcoming music activities as well as the school play presented in April
- Reported on club activities
- Upcoming high school events to finish out the school year

OPPORTUNITY FOR COMMUNITY COMMENT: As a number of the public in attendance wished to address the Board regarding the Girls Basketball Coaching Position, the Chair asked Trustees for permission to handle this issue at the beginning of the meeting.

- Rod Wall spoke in support of Girls Basketball Coach Dan Peters and his programs
- D’Lon Anderson also spoke in support of Coach Dan Peters and his programs
- Olivia Schoepp spoke in support of the Trustees action in April to non-renew Mr. Peters coaching contract
- Sophie Peters also spoke in support of Coach Dan Peters and his programs

CONSENT AGENDA:

A. Approve April 11th, 2022 Minutes

B. Approval of April 2022 Claims Warrants # 233415 - 233455 in the amount of \$330,940.19

C. Cancel District Warrants and/or Associated Student Body Checks: None

D. Associated Student Body Information:

- o Approve the March 2022 Reports

E. 2022-2023 Winter Assistant Coaching Contracts

- o **Girls Basketball:** MS: Marie Holler; Ike Hill; Rebecca Rogers; Lacey Waid; Elementary: Rebecca Rogers and Stacey McNally
- o **Boys Basketball:** HS: James Meissel; Vince McGlothlin MS: Jared Jurgens; Trev Stewart; Ike Hill; Lacey Waid Elementary: Austin Papka and Brett Norby
- o **Wrestling:** HS: Ty Graves; Nick Lonski MS: Shane Gorder and Ethan Graves
- o **Middle School Cheerleading:** Liliana Johnson and Marie Holler
- o **Speech, Drama and Debate:** Christy Pierce and Hunter Gordon

F. FIRST READING OF BOARD POLICIES 1010F, 1520, 2167, 2168, 2170, 2312, 2510, 3310, 3413 F1&F2, 3416, 3612F, 5223, 5228P, 5450, 7625, and any additional policies reviewed at this time:

- BP 1010FE Early Enrollment for Exceptional Circumstances; BP 3121 Enrollment & Attendance Records: Wording changes for Option A & additional language to strengthen use of policy
- BP 1520 Board Staff Communications: Clarify ability of staff member to comment during a board meeting
- BP 2167 Correspondence Courses; BP 2168 Distance, Online & Technology Learning; BP 2170 Digital Academy Classes : Clarify that correspondence courses provided at District expense may be included in the ANB calculation but not courses paid for by student
- BP 2312 Copyright: Required updates re: use and display of dramatic performances, musical works, motion pictures or television programming in school setting as per federal copyright law
- BP 2510 School Wellness: Updates to comply with changes in state & federal guidance
- BP 3310 Student Discipline: Required update re: prohibiting violations of state & federal law or secretly recording others
- BP 3413 F1 & F2 Immunization Exemption Forms: New forms to comply w/DPHHS guidance & 20-5-405 MCA
- BP 3416 Administering Medicines to Students: Required update clarifying authorized physician may provide guidance on student medication not just a school physician
- BP 3612, 3612F & 3612P Student Use of District Provided Technology: Minor changes to include equipment language
- BP 5223 Personal Conduct: Updated in include provision prohibiting secretly recording others as per state law
- BP 5228P Drug & Alcohol Testing for School Bus & Commercial Vehicle Drivers: Clarify post-accident drug testing definitions & procedures as per federal law
- BP 5450 Employee Use of District Provided Technology: Only adopt the addition of equipment when appropriate
- BP 7625 Use of Enhanced Tax Credit Receipts: Adopt with new tax credit option due to HB 279

- G. 2022-2023 EBMS/JPT Premiums and United Heritage Life, Supplemental Life and Vision**
 - o EBMS/JPT premiums for 2022-23 saw an estimated 8% with the maintaining of the two high deductible plans (1400/2800)
 - o No change in premiums for 2022-23 for United Heritage Life, Supplemental Life and Vision
 - H. 2022-2023 Montana High School Association (MHSA) Annual Dues, Concussion and Catastrophe Insurance (18 Activities @ \$4500 for dues; Concussion @ \$171 and Catastrophe @ \$625)**
 - I. 2022-2023 Drivers Education Salaries- Approve a 5% Increase as last increase was 2012-13 and Raise Drivers Education Fee from \$275 to \$300**
 - J. 2022-2023 K-9 Detection Contract (Interquest Detection Canines)**
 - K. 2021-2023 GASB 75 Valuation with Actuaries Northwest**
 - L. Authorize the approval of carpet replacement in the West Side library and principal’s list**
 - M. 2021-2022 Out-of-District Attendance Agreement for K2 student from Brorson for the remainder of the school year- Denied**
 - N. New Hires:**
 - o Danielle Eustice – 2022-2023 Kindergarten (K2) Teacher
 - o Gregory Yale – 2022-2023 High School Math Teacher
 - o Cheryl Mahnke –2022-2023 Grade 3 Teacher
- Approval of New Hires as presented pending reference/background checks

Ms. Dey moved and Mr. Villegas seconded the motion to approve the Consent Agenda as presented. The motion passed 8 to 0.

DISCUSSION/ACTION AGENDA:

*** 2022-2023 CLASSIFIED EMPLOYMENT CONTRACTS/AGREEMENTS:**

ADMINISTRATION OFFICE:

Tracy Click	Kasey Deshaine	Michelle Lambert	Christy Nelson
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AIDES/PARAPROFESSIONALS:

June Decker	Alicia Esterby	Samantha Hoesel	Erika Klempel
Jennifer LaDuke	Brenda Mehling	Allyson Petty	Erika Snow
Jammie Uran	Kimberly Wenzel	Sally Hinkley	Alisha Miner
Brandy Nevers	Trista Papka	Susan Iversen	Nicole Darlington
Danielle DeShaw	Jessica Dockweiler	Jenny Hoffman	Misty Kirn
Cheryl Mastvelten	Jane Olson	Jenny Pust	Aleah Rosaaen
Sonia Spaulding	Joy Johnson		

CUSTODIANS:

Sharwyn Anderson	Chuck Buxbaum	Karen Moerman	Brenda Kiamas
Jim Meissel Sr	Sheila Iszler	Jennifer McGahan	Greg Vannatta
Jenifer Godwin	McKade Hanson	Zechariah Murphy	

FOOD SERVICE:

Sara Burnison	Monica Baisch	Heidi Carver	Barbara Luke
Pam Radke	Kenny Vannatta	Jenifer Verhasselt	Korie Hansen
Margo Lawler	Renita Welnel		

SECRETARIES/ADMINISTRATIVE ASSISTANTS:

Julie Batty	Nicole Enriquez	Jennifer Lunderby	Maria Neff
Kathy Nicholson	Maria Peters	Kathy Johnson	Marcy Harrison
Kelly Hoff			

TECHNOLOGY:

Marcos Morales	Nathan Roth	Tari Syth	Ken Stennes
Bradley Delfino			

TITLE TUTORS:

Donald (Jim) Bailey	Christina Quick	Tonya Schoepp	Renee Troutd
Maria Jensen	Sierra Wesolowski	Cheryl Hansen	Tara Skaar
Toni Smelser			

TRANSPORTATION:

Mark Brodhead	Matt Buske	David Christensen	Charles Cleis Jr
Molly Cook-Fine	Ann Cummings	Frank DiFonzo	Tami Edinger
Ty Grave	Chet Hill	Nick Kallem	James Meissel
Martin Morales Jr.	Martin Morales Sr.	Shelley Moran	Nyle Obergefell

Mindy Pritzkau
Jesse Williams

Karen Sivertson
Terry Williams

Paul Turek

Rodney Wall

Mr. Villegas moved to employ the classified employees as presented for 2022-2023. Mr. Marker seconded the motion which passed 6 to 0 with both Ms. Dey and Mr. Iversen abstaining due to a conflict of interest.

*** SNOW DAY EMERGENCY DECLARATION RESOLUTION (Attached):**

- School was cancelled April 12-14, 2022 due to adverse weather conditions with hazardous road conditions with travel restrictions
- 20-3-322 (5) MCA allows Trustees to declare an emergency to cancel one day of school without make-up of hours
- Resolution authorizes the Superintendent to take necessary steps for all grades to meet required aggregate hours

Ms. Dey moved to adopt the resolution declaring an emergency as per 20-3-322 (5) MCA. The motion passed unanimously following a second by Mr. Iversen.

*** REQUEST FOR QUALIFICATIONS ON ADMINISTRATION HVAC SYSTEM:**

- Advertised and sent request for qualifications to all six ESCOS registered in Montana
- Project was noted as too small for most but McKinstry did submit a proposal through electronic means
- Project cost is estimated to be in excess of \$1,000,000
- Due to the anticipated cost, Superintendent Sukut recommends a halt to moving forward with this project and consider some upgrades/fixes to the current system after consulting with local contractors

Following discussion on this project, Mr. Villegas moved to rescind the motion made at a previous meeting to proceed with the Administration HVAC system bidding process due to the new estimated cost. The motion passed unanimously following a second by Mr. Marker.

OPPORTUNITY FOR COMMUNITY COMMENT: See Previous Section

Additional Information: None

Topics for next agenda include:

- 1) Second Reading of Board Policies 1010FE, 1520, 2167, 2168, 2170, 2312, 2510, 3310, 3413 F1&F2, 3416, 3612F, 5223, 5228P, 5450, 7625.
- 2) Classified Staff Contracts

At 6:28 PM Chairman Thogersen, with no further business to come before the Trustees, the meeting was adjourned.

Board Chair

Approved: _____

Attest:

District Clerk